



What?

**The Mary Livermore Library
and Music Resource Center
Retooling Experience**

Who?

Where?

Who?

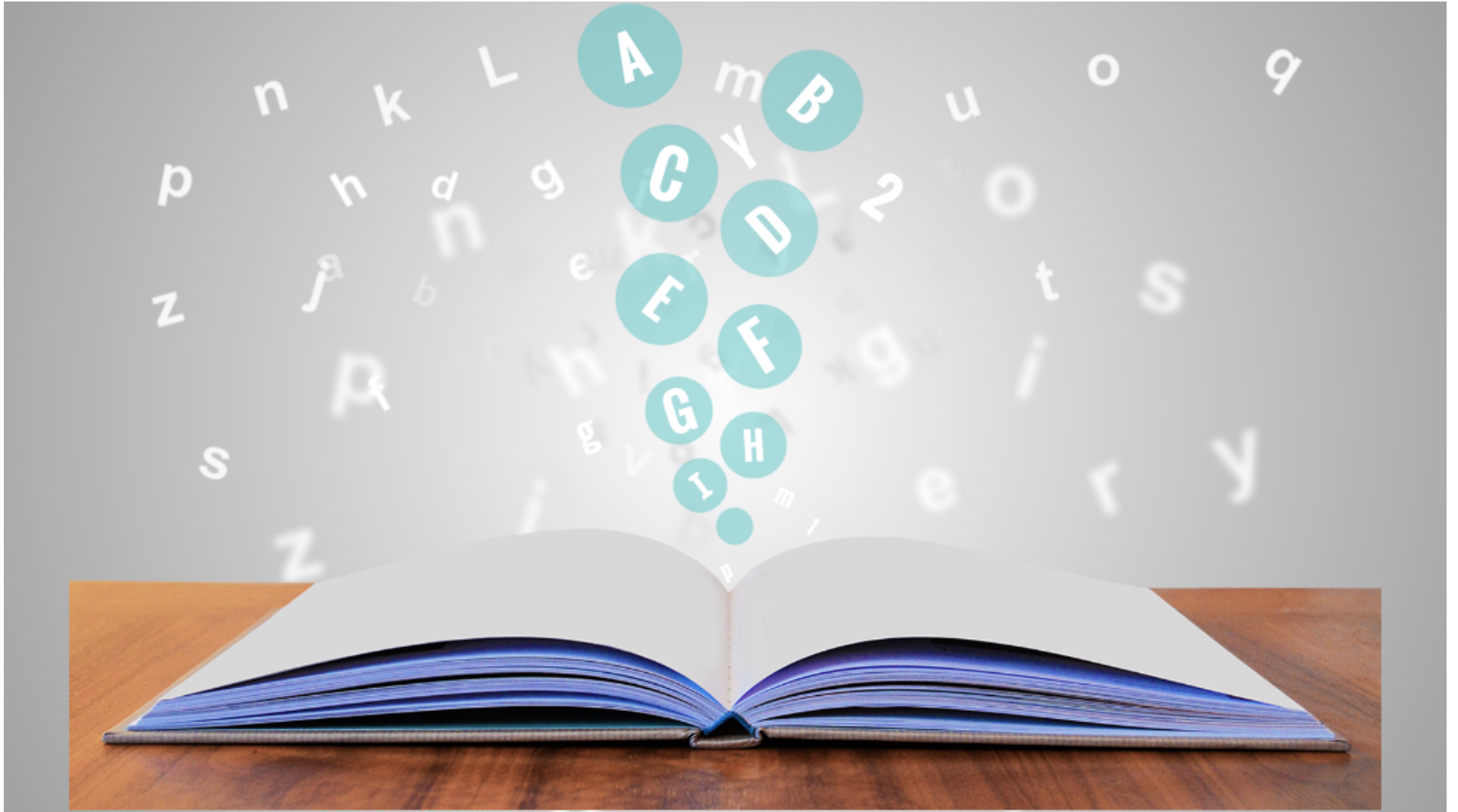
Meggan Hollis, Music Librarian
UNC Pembroke
meggan.hollis@uncp.edu

David Young, Catalog Librarian
UNC Pembroke
david.young@uncp.edu

Where?

**Metrolina Library Association
Annual Conference**

June 9, 2017



About Meggan

Degrees

Bachelor of Music in Music Education
UNC Greensboro (2006)

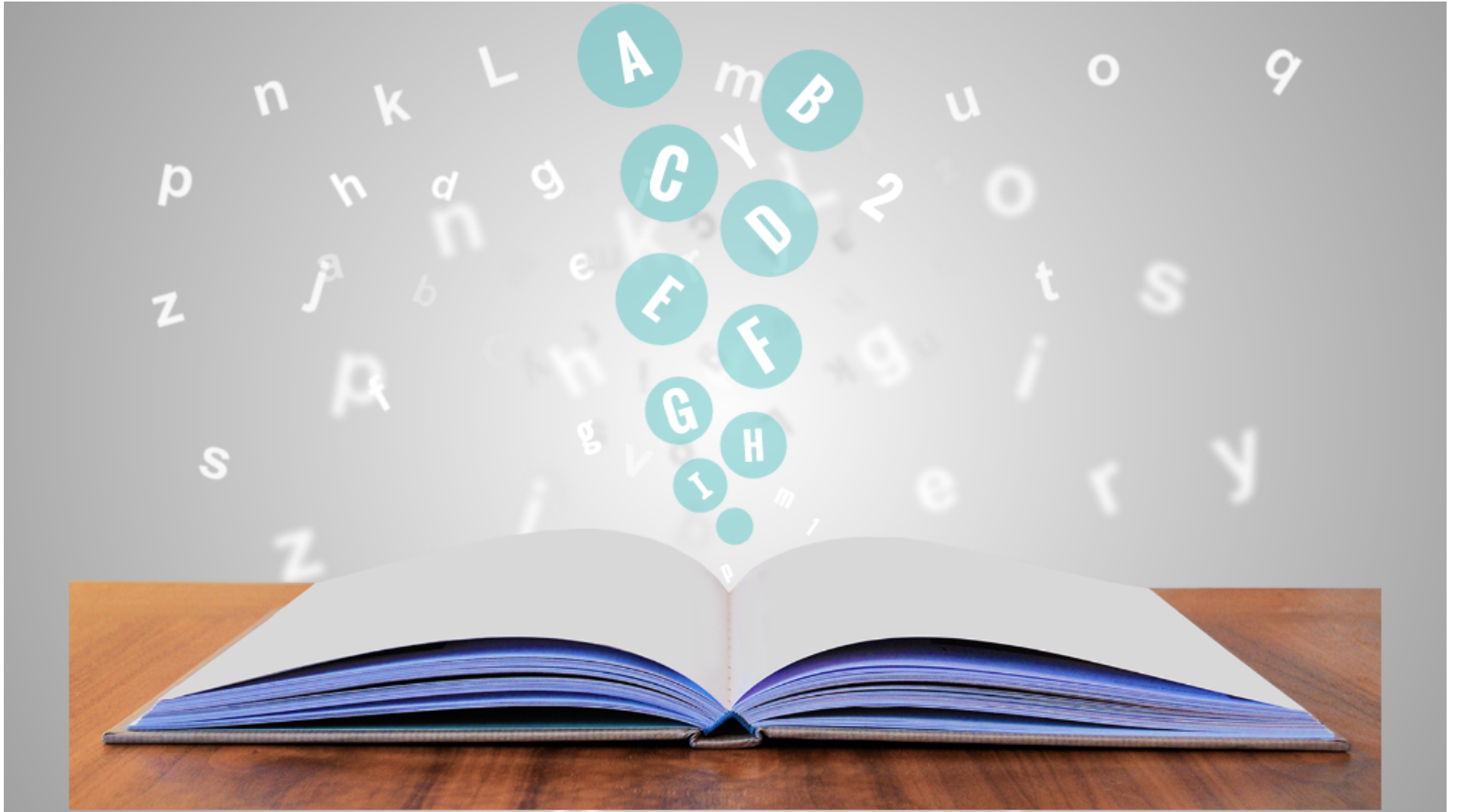
Master of Arts in Music Education
UNC Pembroke (2012)

UNC Pembroke

Began as graduate assistant for marching band in 2010

Started working as Music Librarian in October 2012

Continues to work as marching/pep band assistant



The Music Resource Center



Printing/Copying

Students can type papers, print, and make copies at no charge in the MRC. They must provide their own paper.



Materials

- Vocal and instrumental solos
- Chamber music scores
- Miniature orchestral scores
- Instrumental method books
- Audio CDs
- Few reference materials



mental solos

scores

stral scores

thod books



Materials

- Vocal and instrumental solos
- Chamber music scores
- Miniature orchestral scores
- Instrumental method books
- Audio CDs
- Few reference materials



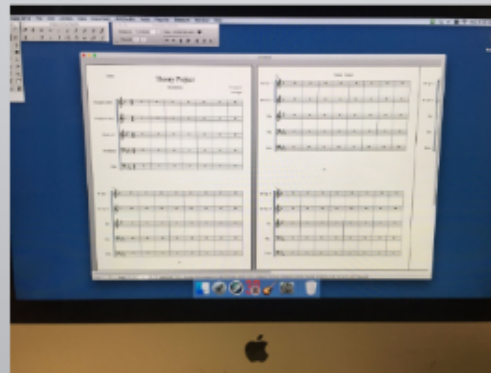


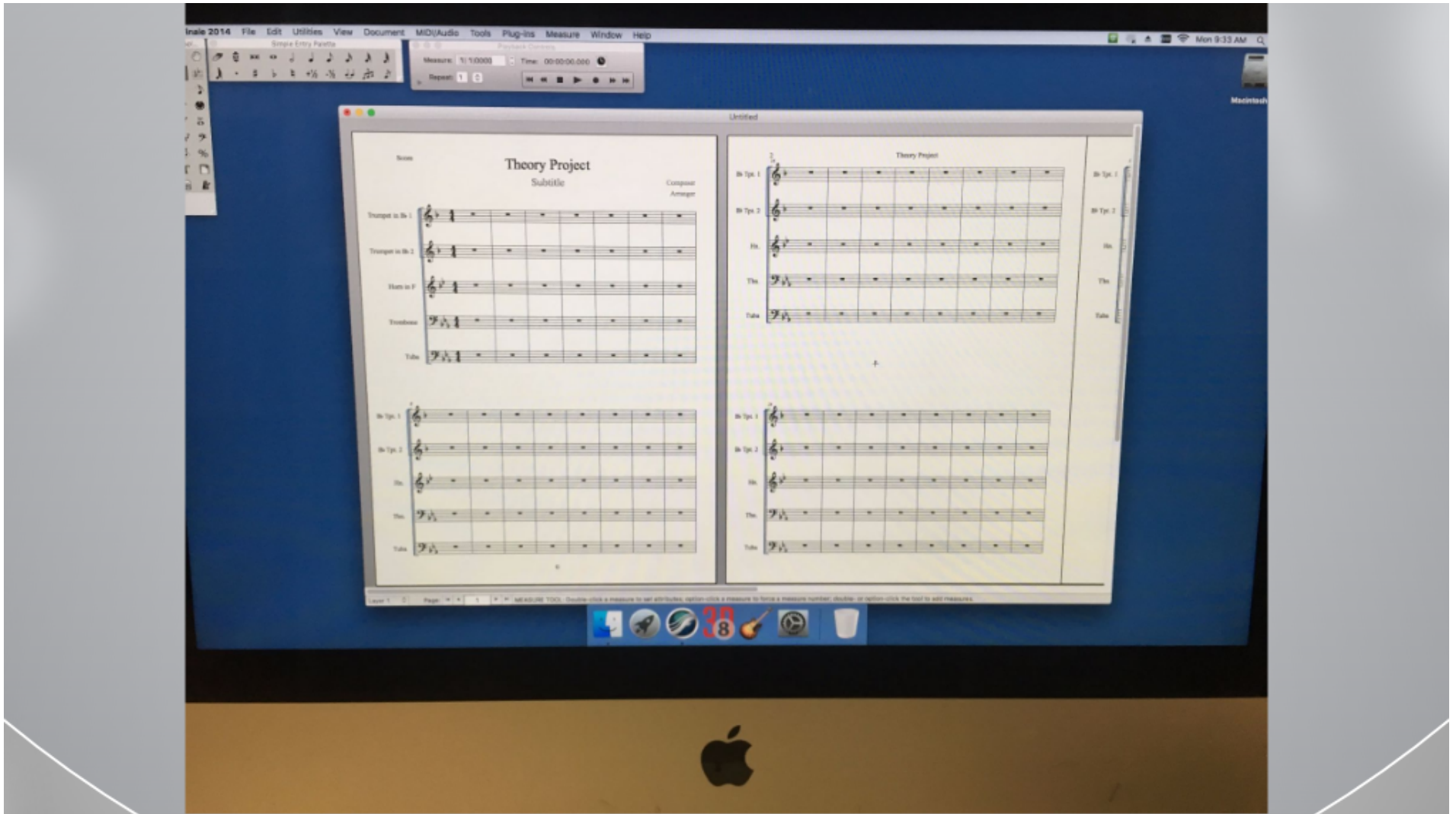
Computers

The MRC is equipped with 12 iMac all-in-one desktop computers.

These computers have specialized music software installed:

- Finale - music notation
- Practica Musica - music theory/ear training
- Pyware - marching band drill writing



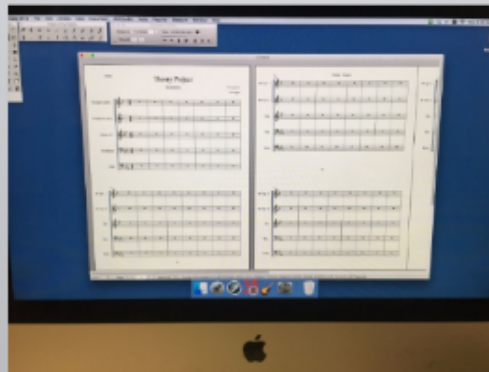


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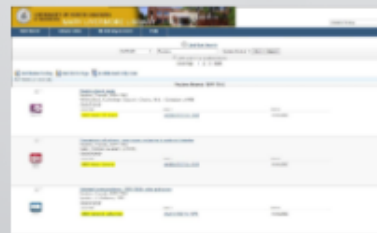
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Relationship to Main Library

BraveCat (online library catalog) allows students to look up items to see location, call number, and availability.



Shared Integrated Library System (Sierra) allows MRC staff to see library holdings and check out/in materials.





New Search

Library Links

My Library Account

Help

Limit/Sort Search

AUTHOR ▾

Poulenc

System Sorted ▾

Sort

Search

Limit search to available items

Result Page 1 2 3 Next

Add Marked to Bag

Add All On Page

Add Marked to My Lists

AUTHORS (1-12 of 28)

Poulenc Francis 1899 1963

3

Poulenc choral music

Poulenc, Francis, 1899-1963
Whittlesford, Cambridge, England ; Omaha, Neb. : Collegium, p1988

☆☆☆☆☆



LOCATION

CALL #

STATUS

UNCP Music CD-Sound

M2020.P787 C4 1988

AVAILABLE

4

Concerto en sol mineur : pour orgue, orchestre à cordes et timbales

Poulenc, Francis, 1899-1963
Paris : Editions Salabert, [c1939]

☆☆☆☆☆



LOCATION

CALL #

STATUS

UNCP Music General

M1108.P787 C6 1939

AVAILABLE

5

Selected correspondence, 1915-1963 : echo and source

Poulenc, Francis, 1899-1963
London : V. Gollancz, 1991

☆☆☆☆☆



LOCATION

CALL #

STATUS

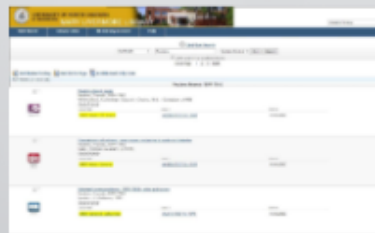
UNCP General Collection

ML410.P787 A4 1991

AVAILABLE

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Sierra - University of North Carolina Pembroke - UNCP Music Library Circ

File Edit View Go Tools Reports Admin Help

sierra **FUNCTION** Check Out (Circulation Desk)

Key or Scan Patron Barcode

Browse

PATRN NAME
P BARCODE
EXP DATE
P TYPE

EMAIL ADDR
ADDRESS

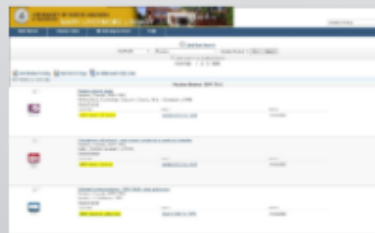
Check Out	0
Checked Out	0
Holds	0
Fines	\$0.00
Check In	0
Bookings	0

Check Out

Barcode	Title	Due Date

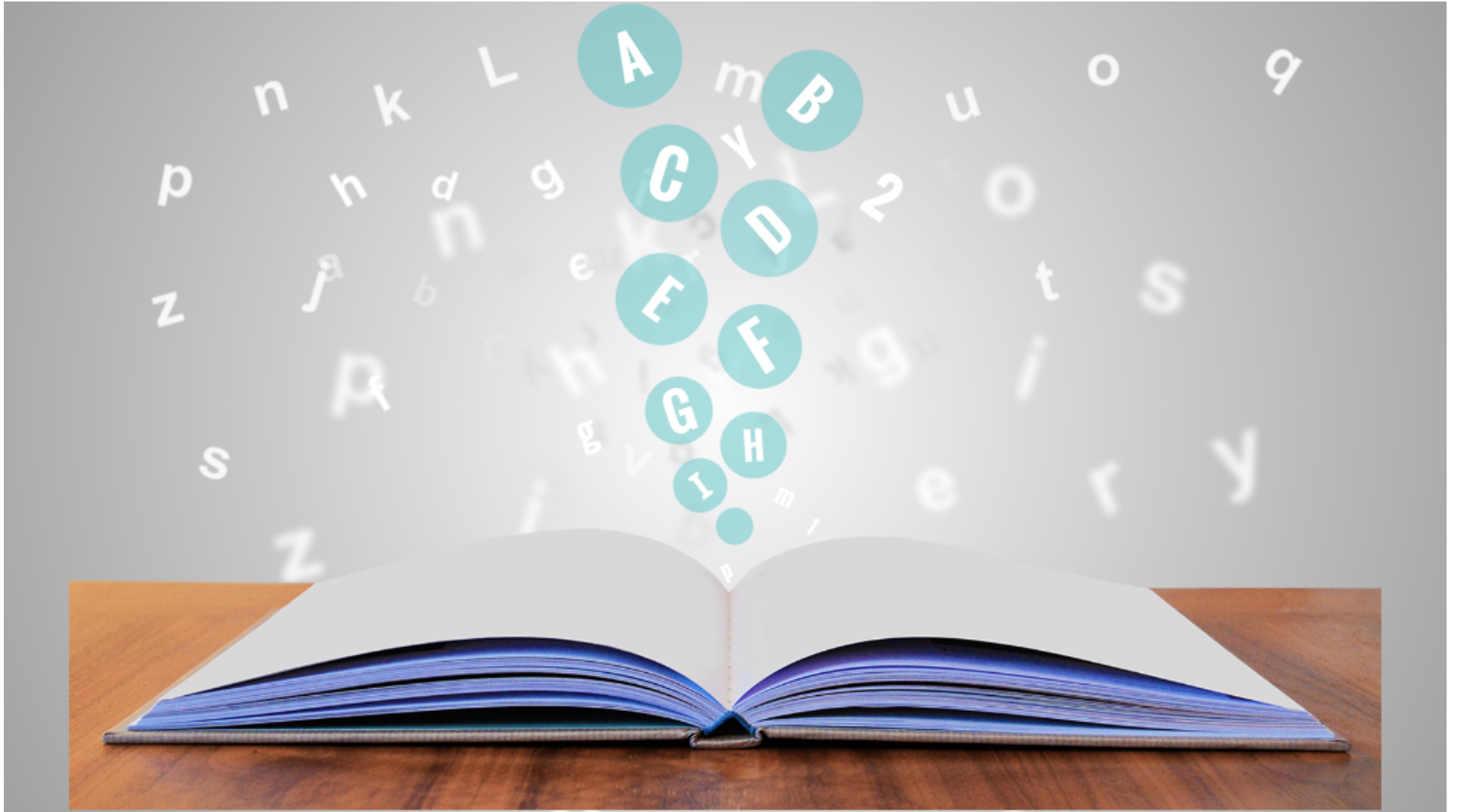
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Retooling the Music Resource Center

retool

verb | re·tool | \(\,rē-'tü\l

1. adapt or alter (someone or something) to make them more useful or suitable
2. reorganize
3. revise, modify

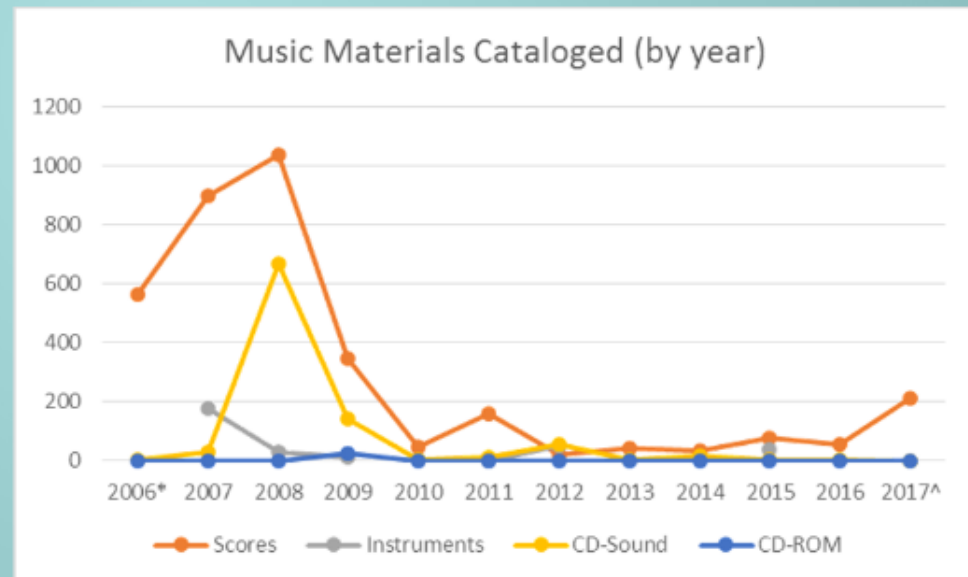
Evolution of Materials

As the music department grows, faculty have ordered more small ensemble music (trios, quartets, etc.).

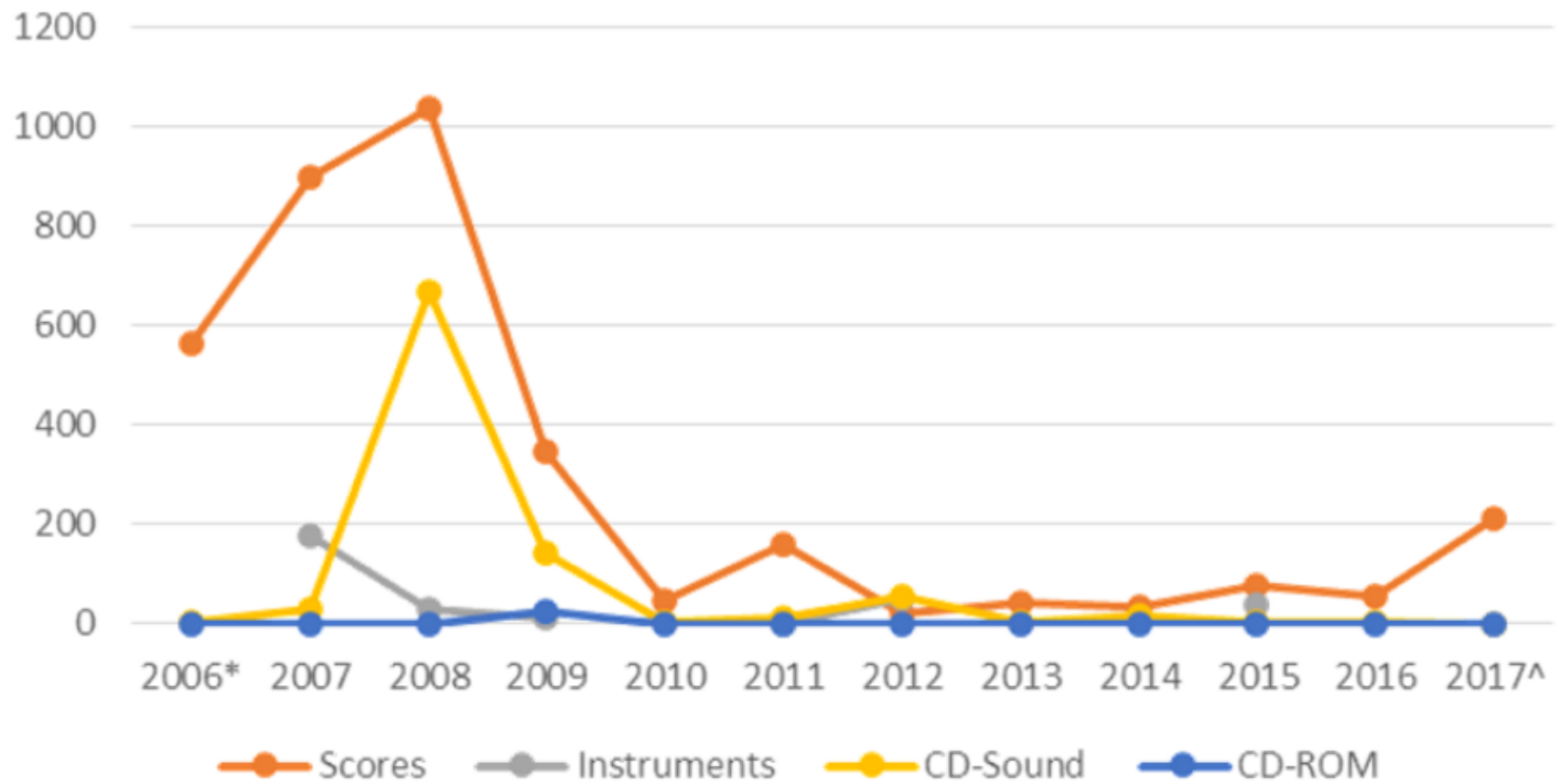
With students able to access information and recordings online, fewer music reference materials and CDs have been ordered.

*2006 data is from May 2005-April 2006

^2017 data is complete through May



Music Materials Cataloged (by year)



Student Workers

The MRC functions on an 8:00 a.m.-5:00 p.m. M-F schedule.

We employ student workers to extend hours Monday-Thursday.

Student workers assist with computer/printer issues, and help students find materials if needed.

Student workers cannot check out materials to other students.

Shelving Order

We shelve most items in call number order

Vocal scores are cataloged in the system alphabetically: Alto, Baritone/Bass, Soprano, Tenor

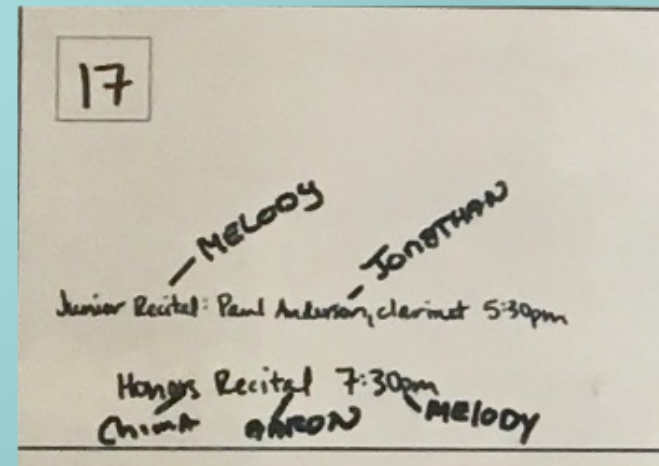
Vocal scores are shelved by voice type: Soprano, Alto, Tenor, Baritone/Bass

- These call numbers will be slightly out of order, but locating materials is easier

Helping Our Students

A large wall calendar near the MRC entrance allows students to easily see upcoming events.

The calendar is also where student workers can see which events they are scheduled to work, and make changes if needed.



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2	3 Air Force Band 7:30pm (SPAC)	4 Student Chamber Orchestra Rehearsal 7:30pm	5 Faculty Meeting 10:00am	6 Senior Band Rehearsal 7:30pm (SPAC)	7 Senior Band Rehearsal 7:30pm (SPAC)	8 UNCF Choral Festival 5:00-9:00pm
9 Perrinville Singers Concert 4:00pm May St. UMC (Supt. Office)	10 Global Stephen Stranville Concert 7:30pm	11 Jazz Choir Concert 6:00pm (Senior Center) Jazz Combo Concert 7:30pm	12 Department Rehearsal 10:00am 2017 Spring Methods 7:30pm	13 Tuba Ensemble Concert Spring Concert 6:00pm	14	15 Music Education Lecture Series 10:00am-12:00pm (Senior Center) 9:00am-4:00pm (1st Floor)
16	17 Senior Band Rehearsal 7:30pm (SPAC) Senior Band Rehearsal 7:30pm (SPAC)	18	19 Faculty Office Meeting (Senior Center)	20 Band Concert 6:00pm (Senior Center)	21	22 Perrinville Singers Concert 7:30pm
23	24	25 Senior Band Rehearsal 7:30pm (SPAC)	26 Department Rehearsal 10:00am Senior Band Rehearsal 7:30pm (SPAC) The Empty Classroom 8:00pm (SPAC)	27 The Empty Classroom 8:00pm (SPAC)	28 The Empty Classroom 8:00pm (SPAC)	29 Music Department Addition Choir Rehearsal 8:00am-9:00am The Empty Classroom 8:00pm (SPAC)
30 Senior Band Rehearsal 7:30pm (SPAC)	May 1 Exams	2 Exams	3 Exams	4 Exams	5 Exams	6 Commencement 9:00am

Next Month: May 2017	7	14	21	28	Notes:
1	8	15	22	29	Memorial Day (sincerely dead)
2	9	16	23	30	
3	10	17	24	31	
4	11	18	25	Code:	
5	12	19	26	<input type="checkbox"/>	<input type="checkbox"/>
6	13	20	27	<input type="checkbox"/>	<input type="checkbox"/>

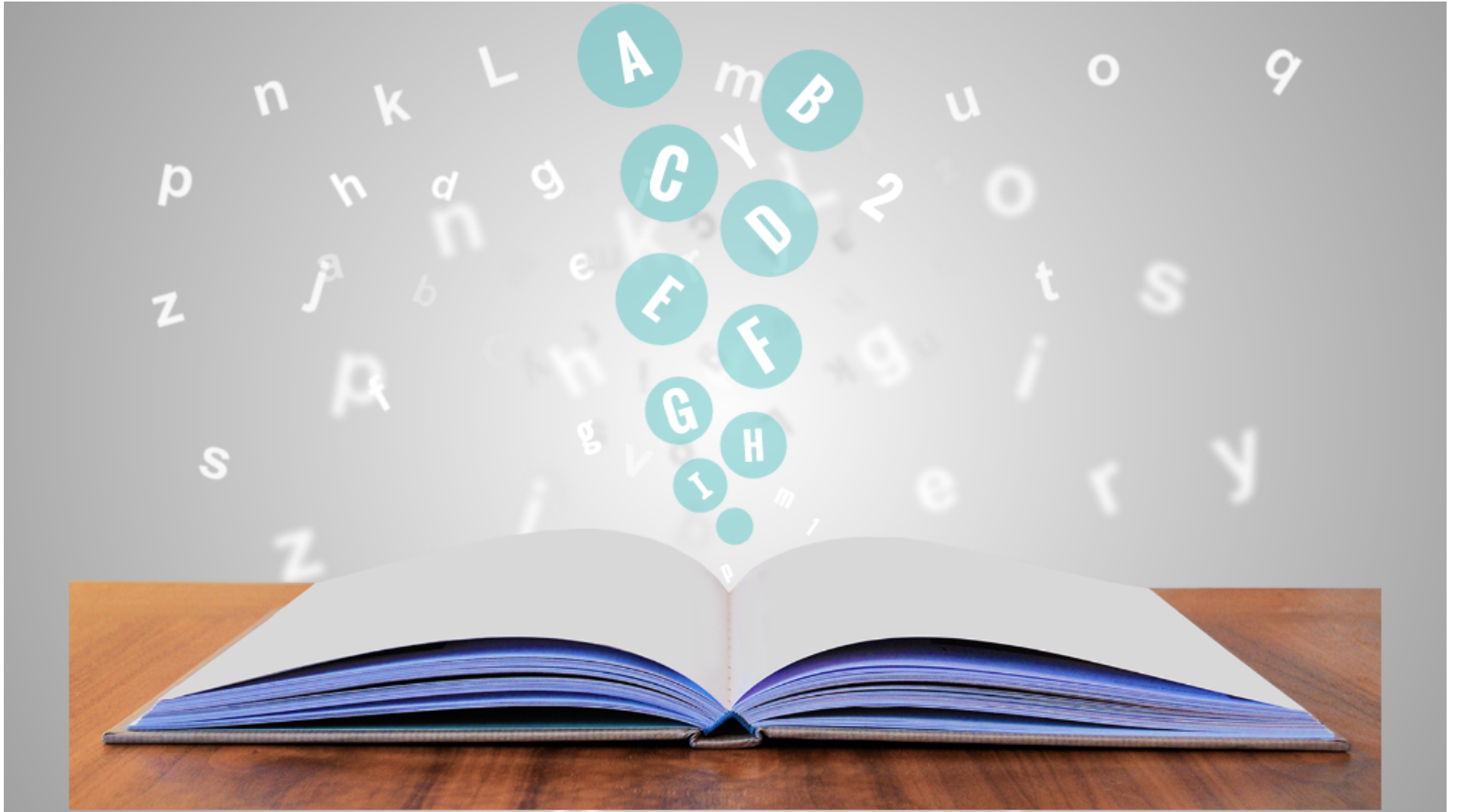
17

— MELODY

— JONATHAN

Junior Recital: Paul Anderson, clarinet 5:30pm

Hong's Recital 7:30pm
Chin A AARON MELODY



About David

Degrees

Bachelor of Arts in History
Bates College (1988)

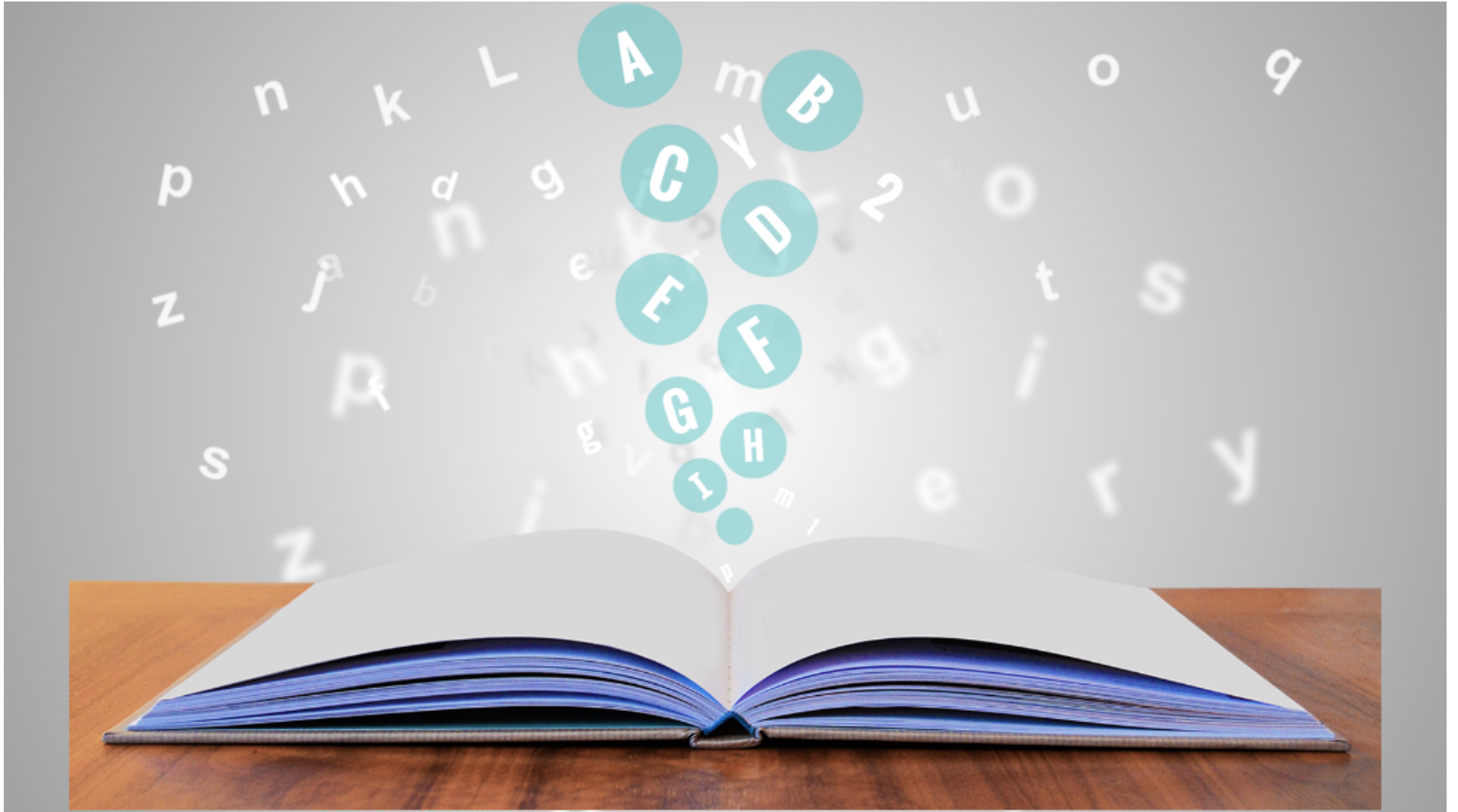
Master of Arts in History
Appalachian State University (1990)

Master of Library Science
NC Central University (2000)

UNC Pembroke

Started as Catalog Librarian in 2001

Catalogs for Mary Livermore Library, Music Resource Center,
and School of Education Curriculum Lab



The Cataloging Process

Step 1
Music
Department

Step 2
MRC to Library

Step 3
Library

Step 4
MRC



Step 1
Music Department

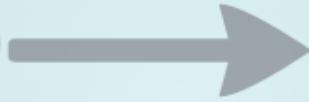


Step 1 Music Department

Faculty
request
materials

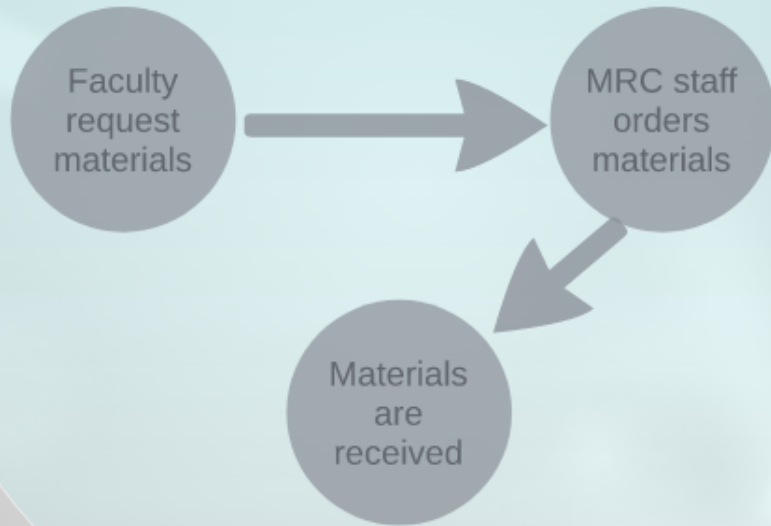
Step 1 Music Department


Faculty
request
materials



MRC staff
orders
materials

Step 1 Music Department





Step 2
MRC to Library



Step 2
MRC to Library

Meggan
contacts
David

Step 2 MRC to Library

Meggan
contacts
David

David
receives
materials





Step 3
Library



Step 3 Library

David
catalogs
items in
system

Step 3 Library

David catalogs items in system



David attaches note with call number



Step 4
MRC



Step 4 MRC

Meggan
receives
items from
David

Step 4 MRC

Meggan
receives
items from
David



Meggan
attaches
call number
labels

Step 4 MRC

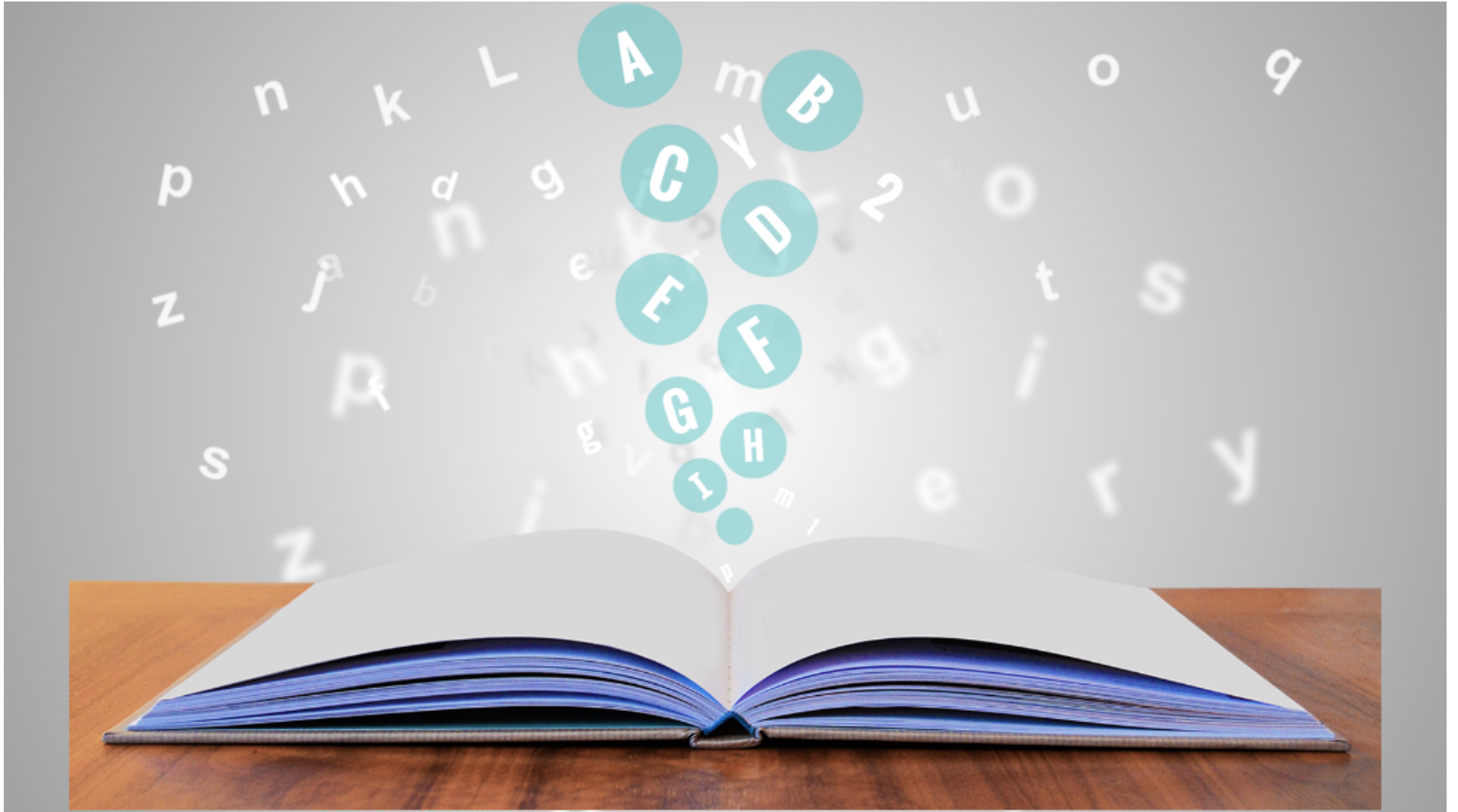
Meggan receives items from David



Meggan attaches call number labels



Materials are shelved for students/faculty



Cataloging Scores

David...

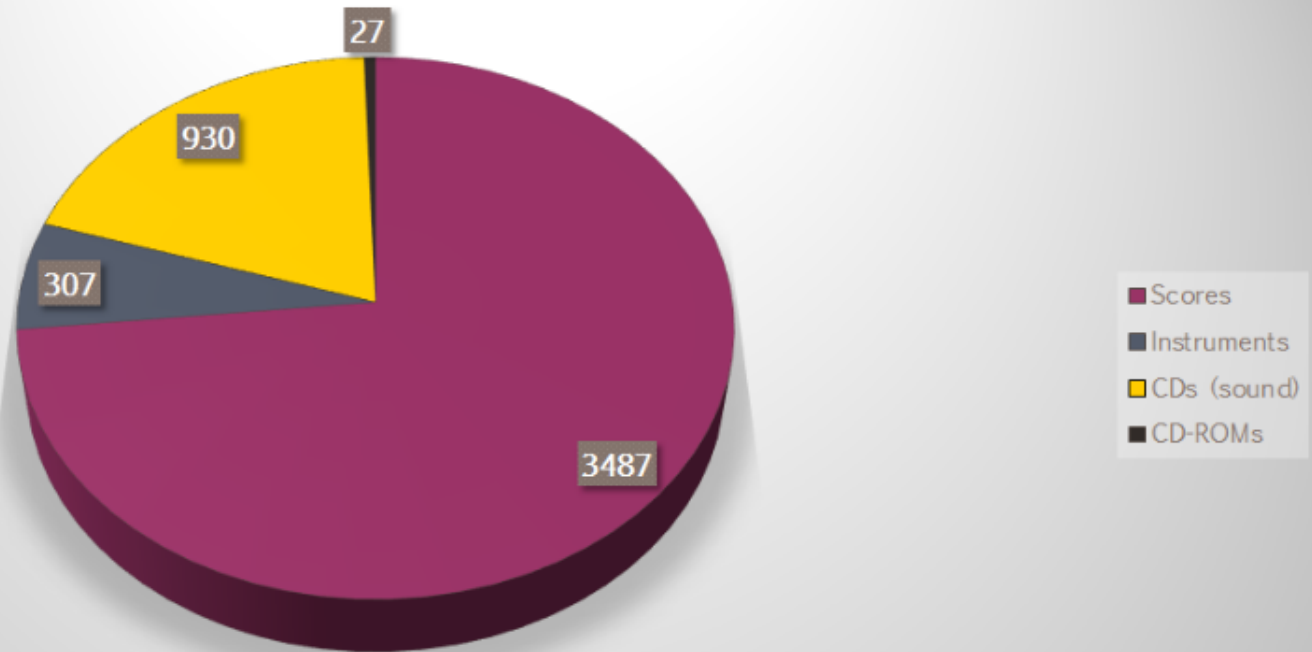
- Uses OCLC to identify usable records for music materials
 - If a copy already exists in UNCP system, item is added as “copy 2,” “copy 3,” etc.
- Uploads bibliographic record into Sierra (shared library system for UNCP) and attaches item record in system for new items
- Verifies bibliographic record and adds any note fields
- Checks *Classification Web* to determine subject heading
- Inserts call number field and barcode into system
- Places barcode inside cover and puts call number on sticky note
- Adds message field for verifying score + parts (as needed)

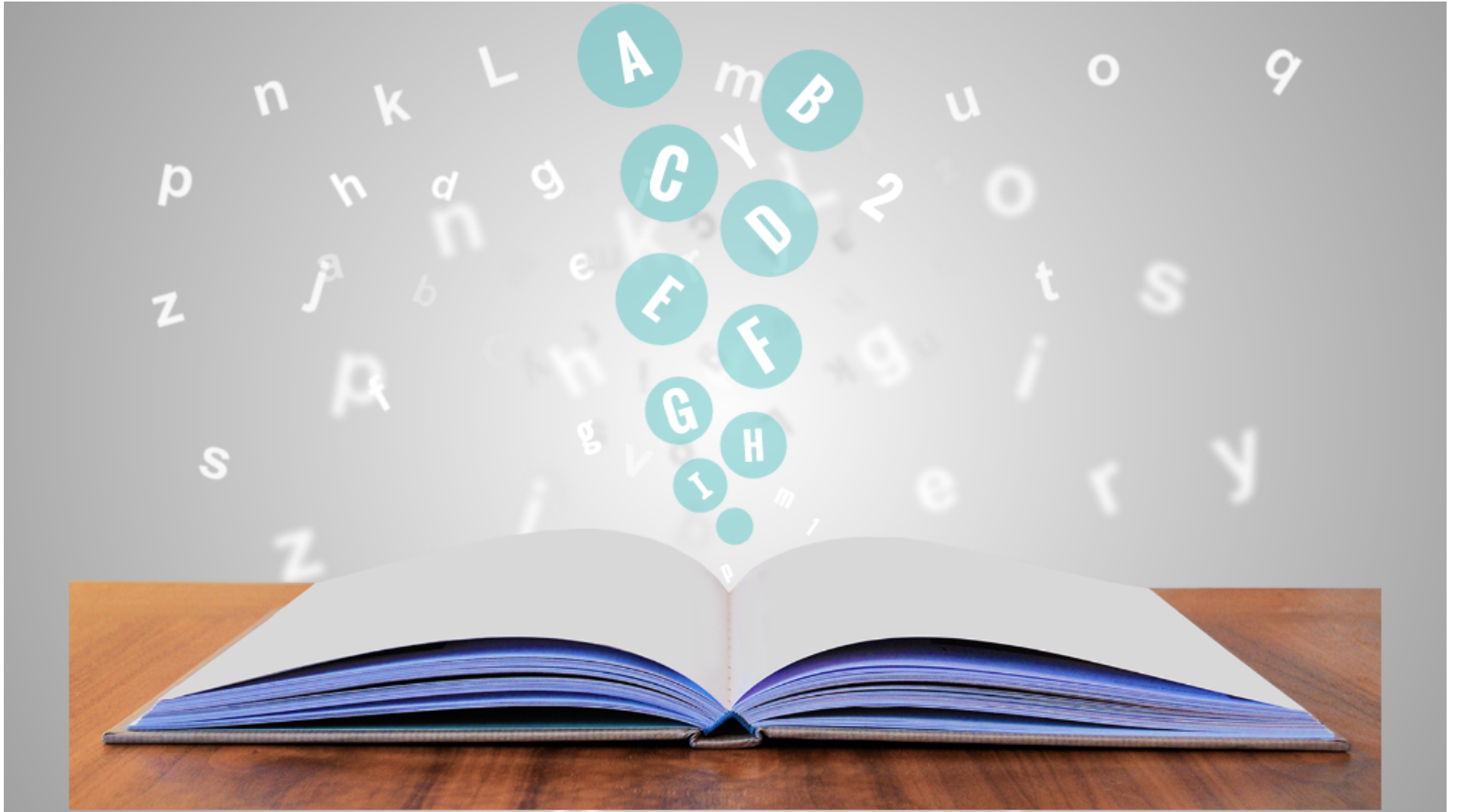
Cataloging CDs

David...

- Uploads bibliographic record into Sierra
- If liner notes exist, adds note in record, along with any other notes
- Adds UPC field in bib record and places barcode over UPC code on back cover of CD
- Adds note in item record: "Verify contents: 1 CD-Sound + 1 leaflet/booklet" (as necessary)

Music Materials Cataloged Since 2006





Retooling the Mary Livermore Library



Resources for Music Students

The Mary Livermore Library is open until late in the evenings during the week, and has weekend hours, allowing more access for students.

Most music reference books and biographies of composers are housed in the Mary Livermore Library.

UNCP students have access to several online music reference sites through *BraveCat* (UNCP's online library catalog):

- **Classical Music Library:** <http://0-search.alexanderstreet.com.bravecat.uncp.edu/clmu>
- **Grove Music Online** (includes *Grove's Dictionary of Music and Musicians*, *The Oxford Dictionary of Music*, and its companions: <http://0-www.oxfordmusiconline.com.bravecat.uncp.edu/subscriber/>)

Students can also access peer-reviewed journals through *BraveCat/EBSCOhost*.

Call Number Changes

Using an **Excel** file to indicate call number adjustments instead of individual sheets will save paper and make it easier to make the changes.



Title	Composer	Current Call #	New Call #
Nocturnes	Chopin	M25 .C46 N6 1945	M25 .C46 N62 1945
Sonatas for violin	Mozart	M219 .M9 S6	M219 .M9 S62 v. 1 & v. 2
Sonata No. 1	Prokofiev	M23 .P76 S6 no. 1 Op. 1	M23 .P76 S6 no. 1
Late Piano Works	Liszt	M25 .L7 P52	M25 .L7 P54 v. 1

Thu May 22 15:22:02 EDT 2013
 120597754 Last Updated: 01-25-2008 Created: 01-25-2008 Revisions: 1

LANG english CAT DATE 01-25-2008 300083 -
 SRIP 0 BIR LVL 0000000000 COUNTRY nyNew York
 LOCATION multi MAT TYPE CHRSTC SCORS

MARC leader #####000 22#####Ls 4300
 LOCATION# p .gms

001 # 001 1303851
 MARC 003 0000
 MARC 005 2000125013940.0
 MARC 008 0000011945 nyuniv n wq d
 ISMR/ISSN 028 2 2 00913100. Schizma
 MARC 025 0000C12632051
 MARC 040 0000C0000000000000
 MARC 045 0 1301870
 MARC 048 ka
 MARC 049 NYUN
 AUTHOR 100 1 Chopin, Frédéric,1810-1849
 TITLE 240 1 0 Nocturnes,opiano,incp. goeth,rc minor
 TITLE 245 1 0 Nocturne : (piano) work / (composé) Frédéric François Chopin ; edited by
 Francis L. York
 IMPRINT 260 New York : [Dt. Schizma,]c1945
 DESCRIPTION 300 1 score (5 p.) : 10cm
 SUBJECTS 480 0 Piano music
 ALT AUTHOR 710 1 York, Francis L.

130411074 Last updated: 07-01-2013 Created: 01-25-2008 Revisions: 0

COPY # 1 LOCIN - - LOCDATE - - 1
 ISSUES 0 SWDA 09-10-2010 LOCATION pmalMPC Music General
 ISSUES - IN LOC 0 LOANHOLD 0
 I ITEM 132Music Circulating # RESERVE# 0 STATUS -AVAILABLE
 PRICE \$0.00 # OVERDUE 0 DFTL USE 0
 OUT DATE - - DUE DATE - - COPY USE 0
 OUT LOC 0 ITEMS 0 MESSAGE
 OUT DATE - - REGAL DATE - - SPANISH 0
 TRACKS 0 BUS CHECKS 0 TRACKING 0
 LPRINTS 0 TOT REORD 0 TRACKING 0

CALL # 090 HQS.CREATOR 4945

NANCON 3351102018049

Title
 Nocturnes
 Sonatas for
 Sonata No.
 Late Piano

Meggan / Mark 5/23/12
 Call # shed ka
 M
 25
 C46
 N62
 1945 Tax
 DAU.0

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Late Piano Works	Liszt	M25 .L7 P52	M25 .L7 P54 v. 1

Updating Holdings

Communicating with Meggan about instruments UNCP no longer owns and updating Sierra by deleting these materials as needed will keep our records accurate.

The screenshot displays the Sierra library system interface. At the top, the title is "UNCP Music Library Instruments". Below the title, there are navigation buttons for "View", "Edit", "Print", and "Copy". The main content area shows a list of instrument holdings with columns for # A, Record, Call Item, Barcode, Location, Due Date, Holds, and Bookings. The list contains 20 rows of data, all with a status of "AVAILABLE".

# A	Record	Call Item	Barcode	Location	Due Date	Holds	Bookings
51	030780115	Clarinet	3351 902687575	pmiso	AVAILABLE	0	0
52	03077856	Clarinet c.2	3351 902680252	pmiso	AVAILABLE	0	0
53	03077868	Clarinet c.3	3351 902687887	pmiso	AVAILABLE	0	0
54	0307787x	Clarinet c.4	3351 902687796	pmiso	AVAILABLE	0	0
55	03077881	Clarinet c.5	3351 902687250	pmiso	AVAILABLE	0	0
56	03077883	Clarinet c.6	3351 902687262	pmiso	AVAILABLE	0	0
57	0307775x	Clarinet c.7	3351 902687474	pmiso	AVAILABLE	0	0
58	03077838	Clarinet c.8	3351 902687588	pmiso	AVAILABLE	0	0
59	03078144	Clarinet c.9	3351 902687998	pmiso	AVAILABLE	0	0
60	03078156	Clarinet c.10	3351 902687901	pmiso	AVAILABLE	0	0
61	03078168	Clarinet c.11	3351 902687261	pmiso	AVAILABLE	0	0
62	03078181	Clarinet c.12	3351 902687373	pmiso	AVAILABLE	0	0
63	03079483	Clarinet c.13	3351 902687485	pmiso	AVAILABLE	0	0
64	03079501	Clarinet c.15	3351 902687700	pmiso	AVAILABLE	0	0
65	03079513	Clarinet c.16	3351 902687812	pmiso	AVAILABLE	0	0
66	0308065x	Clarinet c.17	3351 902687905	pmiso	05-13-2016	0	0
67	03078471	Clarinet c.18	3351 902687711	pmiso	AVAILABLE	0	0
68	03078537	Clarinet c.19	3351 902687823	pmiso	AVAILABLE	0	0
69	0307963x	Clarinet c.20	3351 902687934	pmiso	AVAILABLE	0	0

At the bottom left, there is a red "Suppressed" label. At the bottom right, it says "312 Attached Item Records".

UNCP Music Library Instruments

TITLE UNCP Music Library Instruments
LOCATIONS p , pmus

Summary
Record i3462546x
Bib-Level Holds 0

Summary

View h Holds/Bookings
 All

#	▲	Recnum	Call Num	Barcode	Location	Due Date	Holds	Bookings
51		i30260115	Clarinet	3351102687575	pmuso	AVAILABLE	0	0
52		i30277656	Clarinet c.2	3351102688352	pmuso	AVAILABLE	0	0
53		i30277668	Clarinet c.3	3351102687687	pmuso	AVAILABLE	0	0
54		i3027767x	Clarinet c.4	3351102687799	pmuso	AVAILABLE	0	0
55		i30277681	Clarinet c.5	3351102687250	pmuso	AVAILABLE	0	0
56		i30277693	Clarinet c.6	3351102687362	pmuso	AVAILABLE	0	0
57		i3027770x	Clarinet c.7	3351102687474	pmuso	AVAILABLE	0	0
58		i30277838	Clarinet c.8	3351102687586	pmuso	AVAILABLE	0	0
59		i30278144	Clarinet c.9	3351102687698	pmuso	AVAILABLE	0	0
60		i30278156	Clarinet c.10	3351102687801	pmuso	AVAILABLE	0	0
61		i30278168	Clarinet c.11	3351102687261	pmuso	AVAILABLE	0	0
62		i30278181	Clarinet c.12	3351102687373	pmuso	AVAILABLE	0	0
63		i30279483	Clarinet c.13	3351102687485	pmuso	AVAILABLE	0	0
64		i30279501	Clarinet c.15	3351102687700	pmuso	AVAILABLE	0	0
65		i30279513	Clarinet c.16	3351102687812	pmuso	AVAILABLE	0	0
66		i3026005x	Clarinet c.17	335110268760%	pmuso	05-13-2016	0	0
67		i30279471	Clarinet c.18	3351102687711	pmuso	AVAILABLE	0	0
68		i30279537	Clarinet c.19	3351102687823	pmuso	AVAILABLE	0	0
69		i3027963x	Clarinet c.20	3351102687834	pmuso	AVAILABLE	0	0

Suppressed

312 Attached Item Records

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54	0307787x	Clarinet.c.4	3351192687796	pmiso	AVAILABLE	0	0
55	03077881	Clarinet.c.5	3351192687250	pmiso	AVAILABLE	0	0
56	03077883	Clarinet.c.6	3351192687262	pmiso	AVAILABLE	0	0
57	0307775x	Clarinet.c.7	3351192687474	pmiso	AVAILABLE	0	0
58	03077838	Clarinet.c.8	3351192687588	pmiso	AVAILABLE	0	0
59	03078144	Clarinet.c.9	3351192687998	pmiso	AVAILABLE	0	0
60	03078156	Clarinet.c.10	3351192687901	pmiso	AVAILABLE	0	0
61	03078168	Clarinet.c.11	3351192687261	pmiso	AVAILABLE	0	0
62	03078181	Clarinet.c.12	3351192687273	pmiso	AVAILABLE	0	0
63	03079483	Clarinet.c.13	3351192687485	pmiso	AVAILABLE	0	0
64	03079501	Clarinet.c.15	3351192687700	pmiso	AVAILABLE	0	0
65	03079513	Clarinet.c.16	3351192687812	pmiso	AVAILABLE	0	0
66	0308065x	Clarinet.c.17	3351192687905	pmiso	05-13-2016	0	0
67	03078471	Clarinet.c.18	3351192687711	pmiso	AVAILABLE	0	0
68	03078537	Clarinet.c.19	3351192687823	pmiso	AVAILABLE	0	0
69	0307963x	Clarinet.c.20	3351192687834	pmiso	AVAILABLE	0	0

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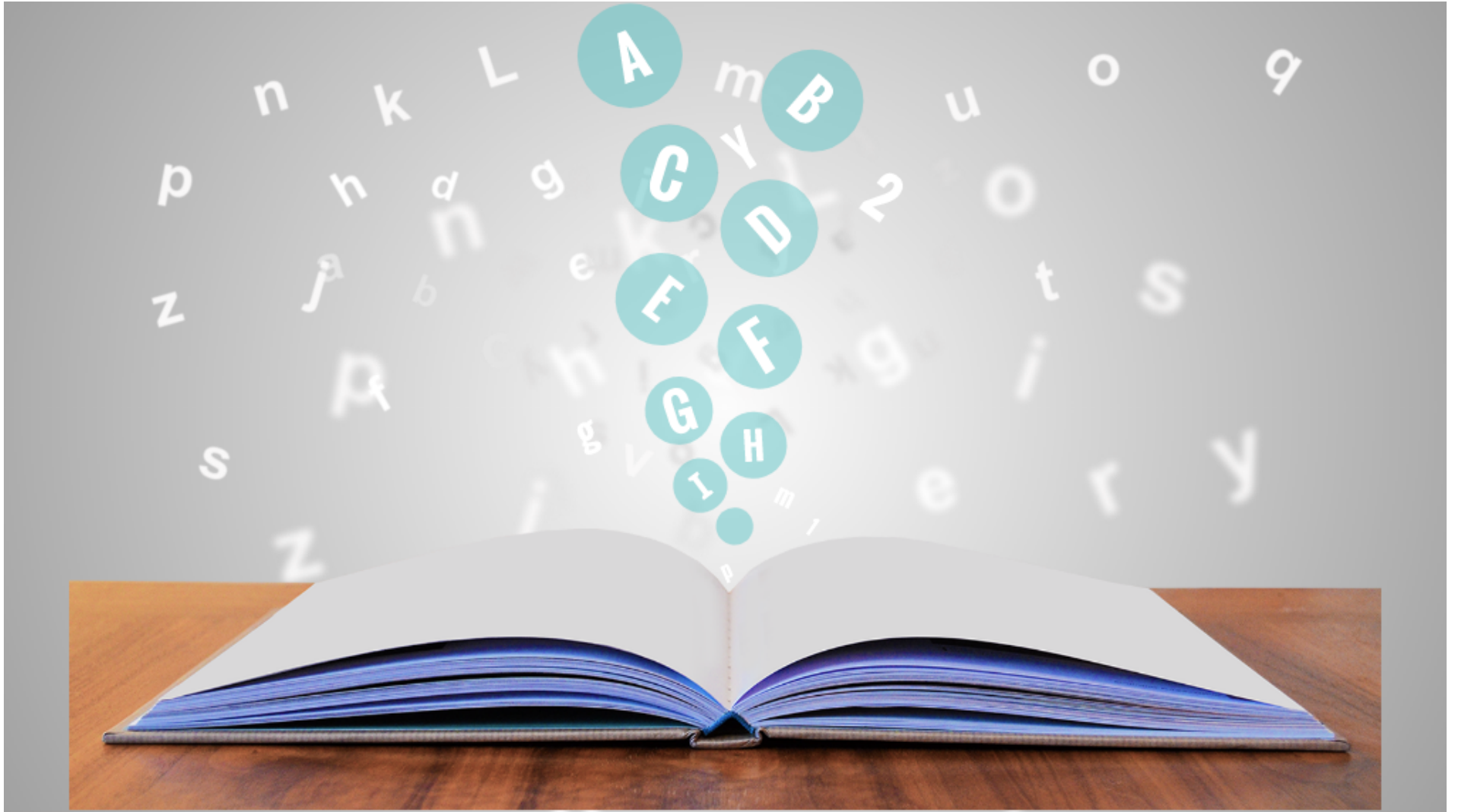
Foreign Titles

Adding English translations gives students more options for looking up items in BraveCat (online catalog).

Fünf Konzert-Etüden

Cinq Etudes de concert / Five concert studies

Fünf konzert-etüden - Cinq etudes de concert = Five concert studies : opus 52 : piano



What have we learned?



Communication

Retooling

Resources

Communication

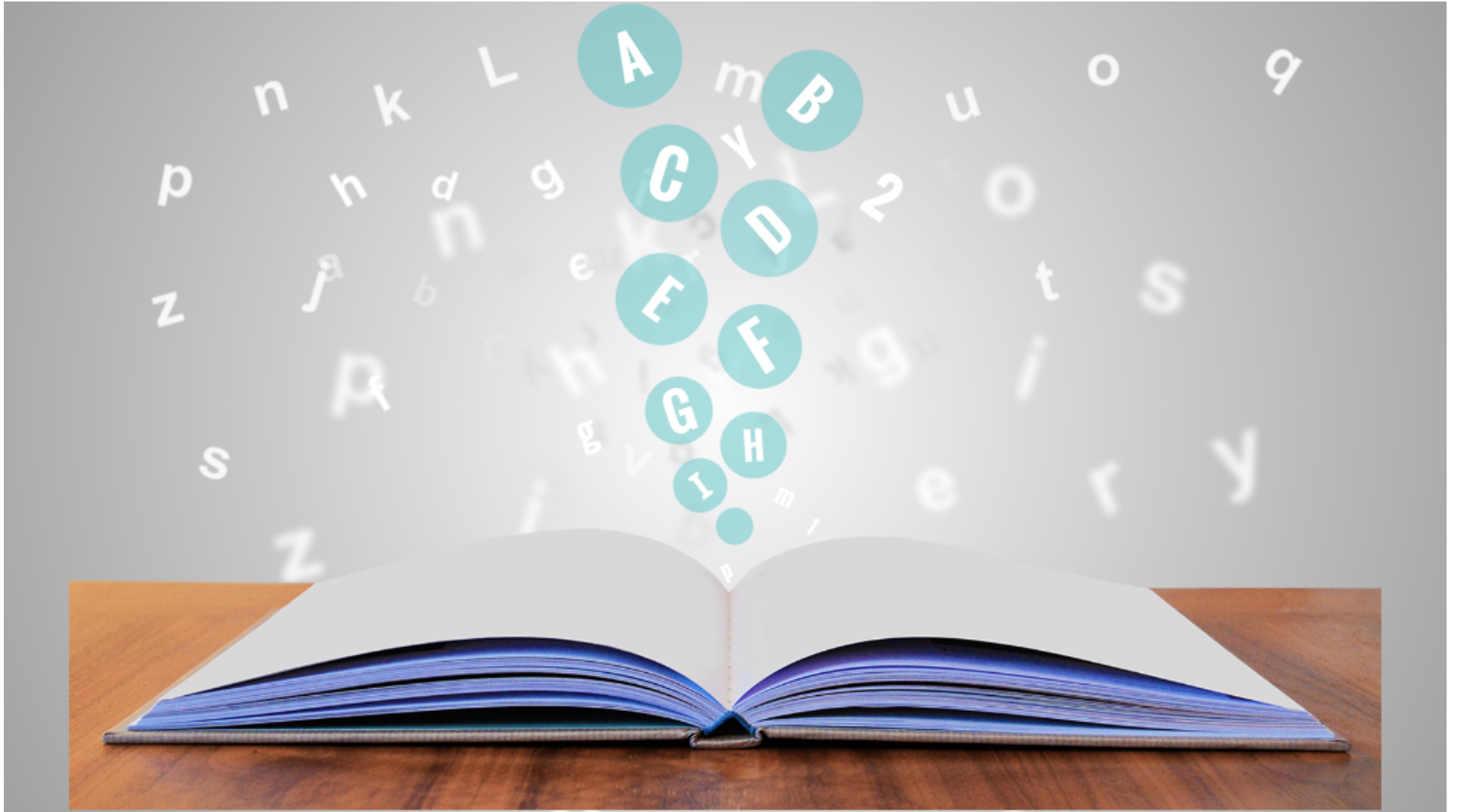
The MRC and Mary Livermore Library staff
MUST communicate to ensure items are
properly cataloged.

Retooling

Modifications to both libraries and the cataloging process have allowed better access for students and faculty.

Resources

Having many resources available in both the Music Resource Center and Mary Livermore Library allows students and faculty to access a wide range of information.



Questions?



